



Norwegian Church Aid (NCA) is a Norwegian registered non-governmental organization that was founded in 1947 with its headquarter in Oslo, Norway. NCA, being one of the largest aid organizations in the Nordic region, works in more than 30 countries globally with both emergency and development programs to provide assistance to people in need. Water, Sanitation and Hygiene (WASH) also the Gender Based Violence (GBV) are the main competencies globally for NCA. As an organization, NCA is committed to serve people in need regardless of their religious beliefs, ethnic background, or political affiliation. NCA has been providing humanitarian assistance in the Middle East region for more than ten years and has since 2021 established an office in Damascus, Syria.

Role and responsibilities

NCA is seeking an experienced and committed GBV Officer/Senior Officer to contribute to NCA Syria's GBV program development, quality assurance and project implementation. The position is based in Damascus, with regular visits to the partner's field offices (rural Damascus, Homs and Idleb) to ensure that all interventions are technically sound, survivor-centered and in line with international standards and guidelines.

The position will support the GBV Manager in all tasks related to the implementation of GBV prevention and response activities to effectively ensure overall project targets and donor obligations are met.

Project Management:

- Support and closely follow up on NCA partners' GBV program implementation and ensure that all programs are on track and challenges are addressed and mitigated.
- Strengthen, review, and oversee the partners' use of agreed-upon monitoring tools and systems to capture overall program planning and progress
- Ensure the effective use of resources against planned activities and expected outputs.
- Contribute to CVA in GBV CM through monitoring of cash requests, approval processes and verification of qualifying requirements.
- Assist partners with required reporting, as well as review and consolidate reports according to donor and NCA requirements and deadlines.
- Ensure that a trauma-informed, survivor-centered approach is applied to all GBV programming and services.

Program Development: Expanded GBV programming in the NCA Syria office by providing support in program objectives, strategies, and results-based planning through research, and monitoring:

- Contribute significantly to the identification of needs and planning of assessments for projects.
- Prepare technical reports and contributions for program development and documentation.
- Contribute to development of key GBV tools, policies, and procedures.
- Engage in project proposal design and development.
- Support in mainstreaming protection and GBV across other NCA sectors such as WASH and livelihood.
- Implement capacity-building initiatives in GBV thematic areas.

Representation, Communications, and Visibility:

- Attend and represent NCA in relevant cluster meetings and working groups.
- Ensure visibility of NCA and its GBV programming in the humanitarian fora.
- Perform other duties as required or assigned.



Context related skills, knowledge, and experience

- University degree in Social Work, Gender Studies, Social sciences, Psychology, or any related field.
- A minimum of 3-5 years experience with a local or International NGOs, in a similar role/with similar responsibilities, including a supervisory position.
- Direct experience in implementing GBV prevention and response programs, including provision of GBV case management services.
- Experience in proposal and report writing, as well as monitoring and evaluation.
- Strong understanding of overall project cycle management, donor guidelines and following up on program compliance.
- Knowledge of MS Word and Excel.
- Fluency in verbal and written English and Arabic. Ability to write reports, proposals and present information in English.

Additional Information

- Contract period: Till 31-December 2024.
- Salary: According to NCA's salary scale.
- Duty station: Damascus with regular visits (rural Damascus, Homs and Idleb).
- Application deadline is 26, June 2024.

To apply for this vacancy, please go through the following link:

https://ncaco.recman.no/job.php?job_id=386999