



MSF-FRANCE INTERNAL AND EXTERNAL RECRUITMENT

MSF is an international, independent medical humanitarian organization that provides medical assistance to people affected by conflict, epidemics, disasters, or exclusion from healthcare. MSF teams are made up of professionals working in health and medical care, logistics, administration, communications, skilled trades – all bound together by the MSF charter and serving people in need. MSF actions are guided by medical ethics and the principles of impartiality, independence, and neutrality. www.msf.org

To support its Medical department and operations in Syria, MSF France is seeking a:

Midwife Supervisor

Type of contract: Service Agreement

Duration: 3 months, renewable (long term position)

Based in Idlib governorate (part time in Atmeh)

Place of Work: Burn Unit, part time in Abu Dohour PHCC

Need: Full Time position

Start Date: ASAP

ENGLISH IS MANDATORY FOR THIS POSITION

MAIN PURPOSE

Supervising the clinical activities and guaranteeing the quality of midwifery care in the department, according to **MSF** protocols, values and universal hygiene standards in order to provide a high quality Mother and Child Health (MCH) care to the population.

ACCOUNTABILITIES

- Supervising, supporting, and evaluating the team under his/her responsibility. Planning and organizing their work, and coaching them in their work with special focus in following all appropriate protocols and procedures
- Ensuring teamwork and professional relationships between maternity and other departments.
- Supervising the clinical activities in all the maternity departments and activities such as ante-natal consultations, delivery and after delivery follow up, post-natal consultations, family planning consultations, new-born vaccinations and liaising with the Medical Doctor about the patients who need special care times, visiting hours, etc.
- Ensuring that the staff on duty knows, implements and always follows the universal hygiene standards/precautions, bio-hazard prevention and infection control in the medical premises ensuring high standards of hygiene in the working environment
- Ensuring that all staff using medical devices are qualified and trained, cleaning and minor maintenance tasks are performed according to the protocols, reporting any malfunction to the project biomedical service.
- Being responsible for the department-related pharmacy activities (stock and consumption monitoring) as well as maintenance of the medical equipment



- Being responsible for ensuring that all the administrative procedures, patients' data and documents are filled in correctly and registered for compiling monthly reports reflecting the activity in the department.

SPECIFIC ACCOUNTABILITIES

- Ensure that all MSF resources provided for the care of the patients (pharmacy supplies, equipment and other materials) are rationally used for intended purposes and well accounted for when necessary.
- Ensure that AT ALL TIMES, patient confidentiality is upheld with maximum care during and after MSF care is rendered.
- Be available to undergo capacity building processes (Receive training) provided by Midwife Activity Manager including all other resources recommended by MSF and cascade to staff within her activity where required.
- Exercise high level of proactiveness, competence and autonomy in carrying out daily tasks while promptly escalating challenging matters as soon as possible to activity manager.
- Supervise and shadow new staff and aid their rapid assimilation and integration onto the project's objectives and priorities as the case may be; and provide activity manager with regular feedback regarding the progress achieved as well as challenges.
- Alongside the midwife activity manager:
 - Conduct refresher trainings as needed (Exploring Values and Attitudes, Helping Babies Breathe, etc.).
 - Implement strong patient Centered Approach to care management of patients under MSF care.
 - Participate in sensitization activities, Focused Group Discussion and other engaging activities for communities.
- Ensure that Pharma orders are placed as often as required, carry out inventory of midwifery items.
- Provide support in terms of SRH+SGBV care to the project, and be specific interlocutor for questions, issues and requests related to women's health activities.

REQUIREMENTS

Education	Midwife with a recognized qualification validated by the Ministry of Health
Experience:	Two years' experience as a midwife. Management Experience. Experience in SGBV case management is an asset.
Languages	Good level of English (B1 minimum), Arabic
Knowledge	Essential computer literacy (word, excel and internet)
Competencies	Results and Quality Orientation. Teamwork and Cooperation Behavioral Flexibility Commitment to MSF Principles Stress Management

HOW TO APPLY

Apply by filling in the required information and attaching an updated CV and cover letter (in English only), along with your most relevant diploma for the position at the link below:

<https://forms.gle/AHdKCzSNjBoYdoaf9>

Applications submitted in Arabic will not be selected.

CLOSING DATE MARCH 29TH 2026 - 5:00 P.M



MSF IS AN EQUAL OPPORTUNITY EMPLOYER: WE DO NOT CHARGE A FEE FOR ANY APPLICATIONS RECEIVED.
ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED.



CANDIDATES WITH FIRST- OR SECOND-DEGREE FAMILY TIES WITH CURRENT EMPLOYEES MUST NOT APPLY.