

Technical Coordinator – Remedial Education, ELP & Digital Learning

Job Description

Job purpose

The Technical Coordinator is responsible for the technical planning, coordination, quality assurance and monitoring of remedial education, Empowering Learning Programme (ELP) and digital/blended learning interventions under the RISE project.

The position will provide technical guidance to teachers, facilitators and education teams, ensuring that interventions are inclusive, child-centred, learning-focused and responsive to identified learning needs, while supporting consistent implementation, capacity building, monitoring and continuous improvement in line with HAND and UNICEF requirements.

Job responsibilities

- Lead the technical planning, coordination and quality assurance of remedial classes, ELP and digital/blended learning activities, ensuring alignment with approved programme approaches, workplans and targets.
- Provide technical guidance and supervision to relevant teams, teachers and facilitators, ensuring effective delivery of learning sessions and consistent application of approved methodologies.
- Facilitate the referral and transition of eligible learners from remedial/NFE programmes to formal education, where relevant, in coordination with families, schools, education authorities and relevant project teams.
- Support the development, adaptation and effective use of learning materials, lesson plans, digital content and assessment tools appropriate to learners' needs and levels.
- Coordinate teacher/facilitator training and ongoing coaching on learning recovery, child-centred pedagogy, inclusive education, classroom management, digital learning and protection.
- Monitor implementation quality and learning progress through classroom observation, technical follow-up, learner assessment and field visits, identifying gaps and supporting timely corrective actions.

- Work closely with the M&E team to ensure accurate monitoring of education indicators, learning outcomes and beneficiary participation, and use evidence to strengthen programme implementation.
- Promote inclusive and safe learning environments, with attention to children affected by learning loss, out-of-school children, children with disabilities and other vulnerable learners.
- Contribute to programme reporting, documentation of good practices and lessons learned, and provide timely technical inputs to the Education Project Manager and UNICEF reporting requirements.
- Coordinate with relevant education authorities, technical partners and project teams to ensure coherence, complementarity and quality of education interventions.

Qualification and Experience

- University degree in Education, Teaching, Educational Management, Curriculum and Instruction or a related field; Master's degree is an advantage.
- Minimum 4 years of relevant experience in education programming, learning recovery, remedial education, non-formal/alternative education or digital learning, preferably in humanitarian or development settings.
- Demonstrated experience in technical coordination, teacher/facilitator support, curriculum or learning-material development, classroom observation and education quality assurance.
- Practical experience in digital/blended learning and/or programmes supporting out-of-school children and learners experiencing learning loss is highly desirable.
- Experience with UNICEF/UN-supported programmes, inclusive education, safeguarding and donor-funded education projects is an advantage.

Skills

- Learning recovery and remedial education.
- ELP and learner-centred approaches.
- Digital and blended learning.
- Teacher training, coaching and technical support.
- Education quality assurance and monitoring.

- Learning assessment and data use.
- Technical coordination and teamwork.
- Communication, problem-solving and reporting.

Please note:

- Please note that these vacancies are part of a roster/pool of potential candidates.
- No start date is confirmed at this stage, and any engagement will be contingent upon the successful completion of all required project procedures and approvals.

Work Location: Aleppo and Idlib

You are kindly requested to submit your resume with the title in the subject line " Technical Coordinator – Remedial Education, ELP & Digital Learning " to the following email address: career.sy@hand.ngo Applications without the subject name will not be considered.