



Vacancy Announcement

Job Description:

Company: International Medical Corps.

Job Title: Medical Officer.

Contract type: Full-time.

Duty Station: Syria-Raqqa.

Number of Vacancies: 1.

Application Closing Date: May 12, 2026, 4:00 PM.

➤ **JOB SUMMARY :**

The Medical Officer is responsible for planning, implementing, and monitoring health programs in the assigned area, ensuring the delivery of quality health services to populations most affected by the crisis. The Medical Officer works closely with the Health Coordinator, other sectoral teams, local partners, and health authorities to address health needs and gaps in the emergency response.

To perform this job successfully, an individual must be able to perform each essential function with or without reasonable accommodation.

➤ **MAIN TASKS AND RESPONSIBILITIES:**

- ❖ Conduct rapid health assessments and identify the priority health problems and needs of the affected population.
- ❖ Design, implement, and evaluate health interventions, including primary health care, maternal health care aimed at reducing maternal mortality, mental health, disease surveillance, outbreak response, health promotion, and referral systems, in line with the humanitarian standards and best practices.
- ❖ Supervise, train, and mentor the health staff and volunteers, and ensure they have the necessary skills, equipment, and supplies to provide quality health services.
- ❖ Monitor and report on the health program activities, outputs, and outcomes, and ensure timely and accurate data collection, analysis, and reporting.
- ❖ Coordinate and collaborate with the health authorities, other humanitarian actors, and community leaders to ensure complementarity, avoid duplication, and enhance the quality and coverage of the health services.
- ❖ Support the integration of cross-cutting issues, such as nutrition, Protection, WASH, into the health program.
- ❖ Work closely with the supervisor to ensure timely spending of the activity budgets and provide input in forecasting of activities.
- ❖ Contribute to the development of health proposals, budgets, and reports, and ensure compliance with the donor and organizational requirements and regulations.
- ❖ Participate in health coordination meetings, technical working groups, and other coordination forums, and represent the organization in relevant external events.

Perform other duties as assigned. The duties and responsibilities listed in this document are representative of the nature and level of work assigned and not necessarily all inclusive.

➤ **MINIMUM QUALIFICATIONS :**

- ✓ Typically, bachelor's degree in medicine (Medical Doctor).
- ✓ Valid registration/license to practice medicine with the relevant national medical authority.
- ✓ Minimum of three years of experience in health program management in humanitarian settings, preferably with an international NGO.
- ✓ Knowledge of the humanitarian principles, standards, and coordination mechanisms, as well as the health sector policies, guidelines, and protocols in the country of operation
- ✓ Excellent communication, interpersonal, and leadership skills, with the ability to work effectively with diverse teams and stakeholders.

- ✓ Strong organizational, problem-solving, and decision-making skills, with the ability to prioritize and multitask in a dynamic and complex environment.
- ✓ Good user of MS Office, mainly MS Word, MS Excel, and MS PowerPoint.
- ❖ **Salary and Benefits:**
 - As Per IMC Salary Scale.
 - Social Security.
 - Medical Insurance.
 - Life Insurance.

❖ **Ethical Conduct at International Medical Corps:**

As part of a global, humanitarian team dedicated to saving lives, easing suffering, and building self-reliance, International Medical Corps staff are responsible for adhering to our Code of Conduct and Ethics and for knowing and abiding by International Medical Corps policies and standards. All staff play a vital role in preventing violations of our Code of Conduct and Ethics, including conflicts of interest, fraud, corruption, and any kind of exploitation or abuse. International Medical Corps is also committed to providing a safe and healthy work environment free of harassment, bullying, and other misconduct, enabling staff to build and maintain professional, respectful working relationships.

International Medical Corps prioritizes safeguarding the populations with whom we work from exploitation, neglect, or abuse of children and adults at risk, and/or any form of trafficking in persons. International Medical Corps is committed to engaging members of crisis-affected communities to participate in meaningful ways in a crisis response, including making informed decisions about the assistance they receive, mitigating potential risks, and holding us accountable for the commitments we make. All staff are expected to support International Medical Corps' culture of accountability toward our stakeholders, particularly the crisis-affected communities and individuals we serve.

As part of International Medical Corps' commitment to a speak-up culture and as one of the primary ways we collectively hold ourselves accountable for complying with the ethical principles and standards of conduct outlined in the Code of Conduct and Ethics, all staff are required to report suspected or actual misconduct or violations of organizational policies. Our Code of Conduct and Ethics and Whistleblower Policy prohibit any form of retaliation against whistleblowers or individuals who report a concern in good faith. Staff who violate these protections may be subject to disciplinary action, up to and including termination of employment or contractual relationship with International Medical Corps.

❖ **About us:**

Humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs.

International Medical Corps is proud to provide equal employment opportunities to all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability or status.

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction.

If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website for reporting misconduct : www.InternationalMedicalCorps.ethicspoint.com

Please do not submit your CV or application to this website; it will not be considered for review.

WOMEN ARE STRONGLY ENCOURAGED TO APPLY.

This position is urgently required, and recruitment will be conducted on a rolling basis. Interested candidates are encouraged to apply as soon as possible, as the vacancy may be filled before the closing date.

- **Note: If the required number of applicants is met, the link may be closed before the end of the time given for the advertisement.**

To apply for this vacancy please click on the following link and fill in the required information:

[Medical Officers - Syria Raqqa -HO-12052026](#)

Alternatively, scan the following QR code by your mobile camera:

