NRC NORWEGIAN REFUGEE COUNCIL

Education Coordinator - Youth, NWS, Idleb

NRC in Syria

In 2026, an estimated 15.6 million people in Syria, more than 61% of the population, continue to need humanitarian assistance, nearly 46% of whom are children. The fall of the former government in December 2024 raised hopes for the country's future and for people affected by the crisis. However, insecurity, economic hardship and extensive humanitarian needs persist, alongside emerging opportunities to support Syria's recovery. Since December 2024, approximately 1.7 million refugees and more than 2 million internally displaced people (IDPs) have returned to their areas of origin, while an estimated 5.5 million people remain internally displaced.

The Norwegian Refugee Council (NRC) has been a leading humanitarian actor in the Syria response, both inside the country and across the region, since 2012. Operating amid protracted conflict, socioeconomic deterioration, climate change and natural disasters, NRC delivers emergency assistance, transitional support, early recovery and resilience programmes to people affected by displacement and crisis. NRC also leads advocacy efforts to promote safe, sustained and unimpeded humanitarian access across Syria and calls for increased humanitarian funding and investment in resilience and early recovery to address urgent needs and support communities in rebuilding their lives.

Role and responsibilities

The Youth Coordinator is responsible for coordinating and following up on the implementation of NRC's Youth Programme activities in Syria, ensuring that interventions are delivered in line with approved project proposals, work plans, budgets, technical standards and donor requirements.

Under the supervision of the Education Project Manager, the Youth Coordinator provides day-to-day technical and operational support to program teams, coordinates implementation across relevant area offices, monitors progress and ensures the quality and consistency of youth interventions.

The position works closely with Education and Livelihoods teams, relevant support departments and external stakeholders to facilitate effective program implementation, identify implementation challenges and ensure appropriate follow-up. The Youth Coordinator also contributes to program development, needs assessments and the identification of gaps and opportunities related to youth programming.

Generic responsibilities

-Line management for Education youth staff by supervising, assisting, and ensuring the effective accomplishment of project objectives.
-Adherence to NRC policies, instructions, and procedures to maintain consistency, transparency, and accountability in operations.
-Contribute to the development of Area, and Education strategies, and initiate and participate in the development of relevant education projects.
-Coordinate and manage education youth project implementation (activities, and project documentation) in line with proposals, strategies, and donor requirements.
-Provide regular updates to the education PM on implementation progress, challenges, and achievement.
-Ensure capacity building of youth project staff to deliver quality, timely, and comprehensive education programming.
-Promote the rights of people affected by displacement in line with the advocacy strategy.

Specific responsibilities

-Coordinate and follow up on the implementation of Youth Programme activities in line with approved proposals, work plans, budgets and NRC procedures.
-Ensure that youth activities are implemented according to NRC technical standards, programme guidance and donor requirements.
-Provide technical guidance and day-to-day support to youth programme staff and field teams.
-Contribute to the development of project proposals, concept notes, work plans and programme documentation by providing technical input and information on identified needs and gaps.
-Monitor programme progress, identify implementation challenges and propose appropriate corrective actions in coordination with the Education Project Manager.
-Support the effective use of programme resources and follow up on expenditure, procurement and logistical requirements.
-Ensure timely and accurate programme reporting and documentation.
-Support the capacity development of programme staff through technical guidance, coaching and training.
-Coordinate with relevant internal teams and external stakeholders to facilitate programme implementation.
-Ensure that activities target the most vulnerable adolescents and youth and respond to their identified needs.
-Promote the rights and meaningful participation of adolescents and youth, ensuring that activities are inclusive and responsive to their different needs.
-Ensure adherence to NRC policies, protection mainstreaming guidelines, safeguarding requirements and accountability to affected populations

Qualifications

Professional competencies

-Bachelor's degree in Education, Youth education, Vocational Education, Social studies or equivalent experience.
-A minimum of 3 years of relevant experience in coordinating, managing, or providing technical leadership for youth education programmes, including formal, non-formal, and TVTE programs.
-strong understanding of youth development, adolescent participation, education and skills development, employability and transitions into employment and livelihoods.
-Strong knowledge of program quality assurance, monitoring and evaluation, accountability and reporting requirements.
-Experience in coordination, stakeholder engagement and partnership development with government authorities, NGOs, UN agencies and other relevant actor
-Proficiency in Microsoft Office applications including Word, Excel, and PowerPoint
-Fluency in English

Personal qualities

-Managing resources to optimize results
-Managing performance and development
-Initiating action and change
-Empowering and building trust
-Handling insecure environments
-Strategic Thinking

We can offer

Duty station: North-West Syria Area Office (NWS) - Idleb
Required Number of employees: 1
Contract: Till the end of 2027. Renewable, based on funding and performance.
Salary/benefits: Grade 7 of NRC's salary scale (NRC Grade profile)
NRC is an equal opportunity employer. We are committed to diversity without distinction to age, gender, religion, ethnicity, nationality, or physical ability.
Candidates who do not provide complete and detailed information in the online application form will not be considered.
Applications will be reviewed on a rolling basis, so we encourage you to apply early.

The application deadline is 25 November 2026.

Learn more about NRC's operations in Syria here.

Why NRC?
The Norwegian Refugee Council (NRC) is an independent humanitarian
organization helping people forced to flee. Our 15,000 staff work in crises across 40 countries, providing life-saving and long-term assistance to millions of people every year.
Watch this short video to see NRC in action.
We are looking for people who are passionate about helping refugees and
people forced to flee. Are you one of those people? If you are, NRC offers you the opportunity to:
- Do demanding and professional work, often in challenging contexts
- Join a work culture that empowers every employee to share ideas and take responsibility
- Be part of a welcoming and supportive community committed to human dignity

Learn more about NRC

To apply for this Vacancy, please copy the link below:

https://23109900.webcruiter.no/Main/Recruit/Public/5212831082?link_source_id=0