
NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance to more than **600,000 people** particularly in the Governorates of Damascus, Aleppo, Qoneitra, Dara'a, Hama, Hassake and Rif Damascus, out of which more than 152,000 people reached in 2020 with the provision of more than 255,000 services and moving forward to reach more during 2021.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Role Specific Information

The purpose of the Education Officer position is to follow up on the day-to-day implementation of the assigned Education Project.

Generic responsibilities:

1. Ensure adherence with NRC policies, tools, handbooks and guidelines, and compliance with Education strategy in country.
2. Ensure that the programme components assigned are implemented in a according to the plan of action.
3. Prepare and develop status reports as required by management.
4. Ensure proper filing of project documents.
5. Supervise and participate in the data entry for the activities as needed.
6. Ensure that projects target Project participant most in need and explore and assess new and better ways to assist.
7. Assess, promote, and document ideas for technical improvement and further program development options.
8. Ensure NRC's related activities are implemented in accordance with NRC Safe and Inclusive Programming (SIP) guidelines, policies, and Syria-specific explanatory notes.
9. Report any breaches/concerns, in a confidential manner, through NRC SCO reporting channels.
10. Promote and secure a safe working environment for reporting concerns/breaches, and that all cases reported are processed in a confidential and sensitive manner.

What you will bring:

1. Professional competencies

These are skills, knowledge, qualifications, and experience that are important for effective performance.

Generic professional competencies:

- Minimum bachelor's degree, preferably in education, social work, business, finance, or any related field
- Previous experience from working in a humanitarian/recovery context, preferably as a project officer.
- Previous experience from working in a complex and volatile context.
- Previous relevant experience (3 years) with Children/Youth education/livelihood programmes
- Experience in coordinating teams.
- Fluency in English, both written and verbal

Context related skills, knowledge, and experience:

- Previous relevant experience (3 years) with Children/Youth education/Youth programmes (planning, implementing/overseeing the implementation and reporting for education/livelihoods activities/projects)

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- formal/non-formal education programmes (academic, life-skills and recreational activities for Children, vocational and life skills trainings, entrepreneurship, business set-up and employment for Youth).
 - Teaching experience in schools or in delivering trainings and/or mentoring/ coaching teachers/facilitators/trainers (public or private schools, community centres or institutes, etc.)
 - Experience in dealing with public stakeholders within the Edu system (e.g. school principals, MoE/DoE representatives, communities).
 - Experience in contributing to the designing/ revision/ contextualization of learning/ recreational/ PSS materials / programmes for children or youth.
 - Knowledge in pedagogy, child/youth development and evaluation of learning
 - Ready to travel on mission into different Governorates in Syria
 - Experience in working in Arabic & English languages (written and verbal)
 - Good cultural awareness and sensitivity

2. Behavioural competencies

- Handling insecure environments,
- Coping with change.
- Planning and delivering results.
- Working with people.
- Communicating with impact and respect
- Analyzing.

What do we offer:

- Duty station: Hama, Syria.
- Contract: Till the end of December 2026. Renewal based on funding and performance.
- Salary/benefits: According to the NRC's salary scale and terms and conditions

IMPORTANT Considerations:

- This position is open to **Internal and External candidates; however, Qualified internal candidates will be prioritized.**
- Application deadline is **22 May 2026.**
- Candidates who do not provide complete, detailed information in the online application form may not be considered.

To apply for this Vacancy, please copy the link below:

https://23109900.webcruiter.no/Main/Recruit/Public/5122728834?link_source_id=0