

Job Announcement (Internally & Externally)

PHARMACY SUPERVISOR at MSF SPAIN- AIN ISSA

Médecins Sans Frontières (MSF) is an international, independent, medical humanitarian organization that delivers emergency aid to people affected by armed conflict, epidemics, natural disasters, and exclusion from healthcare.

MSF offers assistance to people based on need, irrespective of race, religion, gender, or political affiliation.

MSF SPAIN is advertising for the following position: **PHARMACY SUPERVISOR** – Full Time, Ain Issa.

Requirements for the position	
Education:	Essential, degree of pharmacy management or nursing related studies, or medical profile.
Experience:	- Essential previous experience of at least 1 year as a pharmacy manager or in a similar position. - Desirable: Experience with MSF or other INGO in the same field.
Languages:	Arabic and English languages are essential.
Others:	Essential computer literacy (word, excel and internet)
Main responsibilities	
Place of work:	Ain Issa
Level:	7
Contract of Employment	Service Agreement for 1 month, renewable.
Main objectives	Ensuring general functioning of the pharmacy and supervising pharmacy supply chain processes in accordance with MSF standards, protocols and procedures, in order to ensure its efficiency and operating availability.
Main responsibilities and tasks	Accountabilities - Ensuring storage, stock management and supply processes, as well as hygiene and security procedures, tools, and protocols (controlling pests and rodents), implementing appropriate quality controls and records, in order to ensure good storage conditions (temperatures, humidity and light exposure) and availability of drugs and medical material, according to MSF protocols, national regulations and in cooperation with the logistics department. - Coordinating the delivery, reception and recording of international and local orders, in close coordination with the logistics department, updating stock files and informing line managers on their status (shortfalls, over-stocking, expiry dates), in order to permanently ensure security stock levels and ensure efficient management of stock. - Supervising orders of medical and drug material in order to ensure an efficient and appropriate consumption pattern under budget constraints. - Supervising the supply of drugs to patients, according to medical prescriptions, informing them on consumption patterns and keeping conditions in order to ensure their therapeutic progression - Ensuring efficient supply to other pharmacies managed/supported by MSF according to orders and stocks and using cold chain when needed. Monitoring and analysing orders of depending on pharmacies in order to avoid ruptures of stock or having expired drugs. - Supervising, with the HR department, the associated processes (sizing, staff shifts, recruitment, training, performance evaluation, development and internal/external communication) of the pharmaceutical team and the nursing staff, in order to ensure both the sizing and the amount of knowledge required and to improve their dispensing capabilities. - Recording all items received and issued in computer (Isystock) and reporting on drug consumptions and medical equipment dispensed according to protocols, informing on unusual patterns as well as forecasting future needs, in order to rationalise the budget and to ensure availability. - Assisting in training of nursing staff regarding dispensing of drugs and their side effects Context Specific Accountabilities:

	• Set-up the Raqqa Project Pharmacy and Ein Issa Hospital Pharmacy according to MSF standards. • Implement a supply circuit and chronogram for the Project (Mission Central Pharmacy → Raqqa Project Pharmacy → Ein Issa Hospital → Emergency Department). • Work with Supply/Logistics on order sequencing and deliveries; align with medical leads on standard lists and rational use; keep use within budget while preventing ruptures/expiries. • Produce medical orders according to calendar defined ensuring no rupture of stock at facility level, especially for critical items. • In close collaboration with NAM and MAM, revise project standard list according to the needs and report to PMR. • Consolidate weekly/monthly Ein Issa Hospital consumption analyze AMC/FMC, Days of Run (DoR), stock-outs/overstocks, variances; investigate atypical trends and propose corrections to PMR. • Set/review min-max and buffers for Ein Issa Hospital; reinforce FEFO and implement near-expiry action plans (redistribution/usage). • Regular encoding of consumption on stock, back-up and information on trends on a weekly basis. • Provide on-job training and supports the DoH pharmacy techs in medication management and stock follow-up according to MSF standards. • Ensures the proper management (monitoring of temperature, expiry dates and any other conditions for the proper use and treatment of medications) in both pharmacies. • Participates in the control and monitoring of the bio-medical equipment made available to Ein Issa Hospital. • Participate in the management and capacity building of pharmacy techs including cold chain management (temperature monitoring and follow-up etc...). • Ensure correct register and follow-up of regulated drugs.
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HOW TO APPLY:

If you recognize yourself in this profile, we welcome you to send your CV and education certificate through this link:

<https://forms.gle/orpfWCVA7nvx9JxGA>



Only shortlisted candidates will be contacted through their email address.

Closing date: 27 July 2026.

Please note that due to the urgency to fill this position, you are encouraged to apply immediately as we will be reviewing applications on a rolling basis, therefore we may withdraw the position before the advertisement's closing date if we receive a sufficient number of candidates or a suitable candidate/s is identified.

Important notes:

- Only CVs in English will be considered. CVs in Arabic or any other language will not be accepted.
- Incomplete applications (no cv attached, no professional certificate attached) and sharing false information will lead to automatic disqualification.

Vac#2026100

- MSF is committed to promoting diversity and gender balance within its staff.
- Female candidates are strongly encouraged to apply for this position.
- MSF has a zero-tolerance on conduct that is incompatible with its vision, principles, and objectives, including any demands for money, or favouritism during the recruitment process, and such actions may be pursued through the judicial system.