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## **NRC in Syria**

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance to more than **600,000 people** particularly in the Governorates of Damascus, Aleppo, Qoneitra, Dara'a, Hama, Hassake and Rif Damascus, out of which more than 152,000 people reached in 2020 with the provision of more than 255,000 services and moving forward to reach more during 2021.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

### **Generic responsibilities:**

- Ensure adherence with NRC policies, tools, handbooks and guidelines.
- Implement delegated ICLA project portfolio according to plan of action.
- Prepare and develop status reports as required by management.
- Ensure proper filing of documents.
- Ensure that projects target beneficiaries most in need and explore and assess new and better ways to assist.
  
- Maintain a strong gender, age and disability mainstreaming perspective in activity design, especially empowerment of women through capacity building and training
- Ensure NRC's related activities are implemented in accordance with NRC Safe and Inclusive Programming (SIP) guidelines, policies and Syria-specific explanatory notes.
- Report any breaches/concerns, in a confidential manner, through NRC SCO reporting channels. Promote and secure a safe working environment for reporting concerns/breaches, and that all cases reported are processed in a confidential and sensitive manner.

### **What you will bring:**

#### **Generic professional competencies:**

Generic professional competencies are competencies required by any individual in this or a similar role, in any location in NRC. This includes some that apply to many jobs in NRC:

- Ability to manage and prioritize a varied workload in a rapidly changing work environment .
- Able to travel on among Syria mainly, Damascus, Dara and Homs.
- Previous experience from working in complex and volatile contexts
- Excellent interpersonal skills and good sense of humor
- Fluency in English, both written and verbal

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### **Context related skills, knowledge and experience:**

Context-related competencies are the knowledge, skills and experience required because of the context, location and/or current priorities in the role.

- A university degree in Law.
- At least 3 years of experience in the humanitarian sector, with national or international NGOs on legal aid projects
- Significant experience in delivering information and training sessions.
- Strong organizational and teamwork skills.
- Prior experience of coordination among a team.
- Excellent MS Office computer skills, especially in Word, Excel, Power Point and Outlook

### **2. Behavioral competencies**

These are personal qualities that influence how successful people are in their job. NRC's Competency Framework states 12 behavioral competencies, and the following are **essential** for this position:

- Handling insecure environments, Coping with change.
- Planning and delivering results.
- Working with people.
- Communicating with impact and respect
- Analyzing.

### **What do we offer:**

- Duty station: Damascus, Syria.
- Contract: Till the end of December 2026. Renewal based on funding and performance.
- Salary/benefits: According to the NRC's salary scale and terms and conditions

### **IMPORTANT Considerations:**

- This position is open to **Internal and External candidates; however, Qualified internal candidates will be prioritized.**
- Application deadline is **17 May 2026.**
- Candidates who do not provide complete, detailed information in the online application form may not be considered.

### **To apply for this Vacancy, please copy the link below:**

[https://23109900.webcruiter.no/Main/Recruit/Public/5122948068?link\\_source\\_id=0](https://23109900.webcruiter.no/Main/Recruit/Public/5122948068?link_source_id=0)