



## JOB VACANCY ANNOUNCEMENT- MSF OCB

<b>Job Title</b>	Flying Environmental Health Manager
<b>Employer</b>	Médecins Sans Frontières - Belgium
<b>Duty Station</b>	<b>Damascus</b>
<b>Contract status</b>	Service Agreement for 6 months, Renewable
<b>Type of contract</b>	Full time
<b>Start Date</b>	As soon as possible

### Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بل حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters, and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

*Check the links:*

[Médecins Sans Frontières أطباء بل حدود](#)

[Médecins Sans Frontières T-shirt: أطباء بل حدود - م](#)

### Main Objective of the position:

Planning, coordinating, implementing, and monitoring all EH activities in the projects related to Water, Health, and Sanitation, according to **MSF** protocols and standards in order to ensure an optimal running of the project.

### Accountabilities:

- In collaboration with the Medical Coordinator and projects Medical Coordinators, planning, elaborating, and reviewing the annual budget for the EH activities to identify and give a response to the needs of the mission and the targeted population.



- Monitoring on a day-to-day basis the implementation of the Watsan activities in the project ensuring compliance of **MSF** standards, protocols, and procedures, and reporting to the medical team on the development of the ongoing programmes including the following:
  - Designing, implementing, and managing all Watsan interventions in the project. (Including, but not limited to water supply, excreta disposal, waste management, hygiene, and infection control)
  - Conducting routine Watsan assessments in collaboration with project medical teams to identify Watsan needs at project level and making recommendations for response activities to the line manager (e.g. Project PMC, Medco & EH Referent). Ensuring the Watsan contribution to the development and planning of emergency response strategies and resources, in collaboration with the medical and logistical teams.
  - Ensuring availability, proper purchasing, and appropriate technical specifications of required materials and equipment through planning, organizing, and overseeing the inventory of the Watsan stock.
- In collaboration with the Project Coordinator, Logistics Coordinator, and the HR Coordinator, participating in the planning and implementation of HR associated processes (recruitment, training, briefing/debriefing, evaluation, detection of potential, development, and communication) of the staff under his/her responsibility to ensure both the sizing and the amount of knowledge required to correctly perform all activities pertaining to his area.
- Providing technical support to the medical team in identifying possible "risk factors" (e.g. behavioral practices, environmental sources of infection, and transmission routes) and offers solutions for infection control. Actively contributing to the integration of Watsan activities in the medical intervention offering project proposals and work plans. Ensuring proper collection and monitoring of EH data. Ensuring multidisciplinary data availability. Providing analysis of data and regular reporting of results (as requested by line management)

### **Context Specific Accountabilities:**

#### **EH Strategy**

- Implementation of the EH intervention strategy, to facilitate the running of regular EH activities and emergency responses at mission level
- Implementation of the Green Initiative programme validated for the mission
- Intervention criteria identified for the support requests and emergency gaps which MSF can respond (i.e. catchment area, implications on MSF OPS, etc.)
- In collaboration with PMR and Project Coordinator, have an oversight of EH activities and opportunities in line with Medops priorities, providing technical support to the medical and log teams in the integration of EH activities in the medical intervention offering project proposals and work plans
- With the Project coordinators and Coordination team, prepare annual plan for EH activities during the Annual Review of Operations process
- With the Medco and Logco, develop EH indicators for the mission to follow and monitor during the implementation of EH activities
- Ensure that EH scanning is done at each MSF-supported facility as planned by the project teams; recommendations to be followed up and implemented according to the feasibility of resources
- With the advocacy department, identify EH points to be addressed as advocacy priorities of MSF Syria mission

#### **Reporting and monitoring**

- Monthly check on monitoring indicators of EH activities at project and mission level
- Weekly updates are shared by EH team, and feedback are provided in timely
- Facilitate analysis and submission of EH monthly and Quarterly report for each project
- Report incidents related to EH activities at mission level
- Support and facilitation, through the EH supervisors on EH indicators in the projects' log frame
- Follow up EH chronogram of activities and implementation based on priorities
- Ensuring proper collection and monitoring of EH data ensuring multidisciplinary data availability; providing analysis of data and regular reporting of results as requested by line management

#### **Networking and collaboration**



- Participation in WASH cluster meetings and advocating for the gaps which need to be filled by other stakeholders
- Bilateral meetings with stakeholders are done for EH-related portfolio; Governmental agencies – MOH, Water directorates, local councils/ municipalities; EH-related INGOs, NGOs, CBOs
- Weekly follow-up meetings with EH team at project level
- Coordination meetings done at project level – PC, PMC, and LTL; and at coordination level – Logco and Medco to facilitate communication and timely feedback

### **HR Management**

- Ensure EH staff safety in implementing EH activities, specifically of medical waste management – PPEs are available and checked for compliance; Staff safety incidents are monitored and reported
- Organize training templates for the projects on external stakeholders as part of MSF support on EH interventions – water treatment guidelines, management of water points, etc.
- Organization of a training calendar for the EH project teams on the following competencies:
  - a. EH facility-based interventions
  - b. Community-based interventions
  - c. Qualitative assessment on EH-related activities
  - d. Medical Waste management
  - e. Water management
- Provide training opportunities for the HP team on EH-related concerns that can support with the implementation of the medical strategy
- Facilitation of the technical competencies of the WATSAN Specialist on data analysis and reports generation
- Ensuring healthy team dynamic, creating a safe environment for work
- Facilitation of the Feedback process/ evaluation system to his directly managed colleagues; yearly objective settings and counter feedback system is implemented according to HR guidelines.
- Providing EH briefings and debriefings to IMS in the mission
- Facilitate onboarding and induction process for newly hired local staff on mission EH strategy.
- Can act as a gap-filler for any absence of the EH supervisor/ EH specialist at project level.

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### **Education**

- Essential Bachelor's Degree in Engineering.

- Any other relevant training in WASH area is added advantage
- Watsan in Emergencies Training within MSF is strongly recommended

### **Experience**

- Previous experience in technical aspects of water and sanitation works.
- Minimum of 2 years of relevant experience in a humanitarian or international development setting
- Desirable: experience in or familiar with implementing and promoting the use of two or more of the following activities (water supply, excreta disposal, waste and wastewater management, vector control, and dead bodies management) in two or more different contexts (conflicts, natural disasters, refugee/IDP camps, etc.)

Desirable: public health background or experience



## **Application process:**

The interested applicants should submit their applications in English Language, with the CV, motivation letter, including references details and with supporting documents (certificates, diplomas etc.) to Médecins Sans Frontiers, People and Workforce department via the link below:

<https://forms.gle/ZVqQTJE2FnrQSPpXA>

Please save your CV and motivation letter with your name.

**DEADLINE FOR SUBMITTING THE APPLICATIONS: 5<sup>th</sup> April 2026 4:30PM.**

***We are an equal opportunity employer; we do not charge a fee for any applications received. Qualified Female applicants are highly encouraged to apply.***

***Only short-listed candidates will be contacted.***