JOB VACANCY ANNOUNCEMENT- MSF OCB

Job Title	**ICT SUPERVISOR**
Employer	Médecins Sans Frontières - Belgium
Duty Station	Aleppo
Deadline for applications	17th November 2026
Contract status	6 months renewable
Type of contract	Service Agreement - Full time
Start Date	December 2026

Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بلا حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

Check the links:

Médecins Sans Frontières أطباء بلا حدود

Médecins Sans Frontières T-shirt أطباء بلا حدود - موظفي

Main Purpose:

Executing the maintenance, follow-up and monitoring of all IT and Telecom equipment, tools and services, as well as ensuring onsite technical support and training of users under his/her responsibility in accordance with MSF standards, policies, protocols and procedures, in order to guarantee the efficient use of all IT and Telecom services and infrastructure.

Accountabilities:

- Monitoring, maintaining and following up on all Information Technology (IT) and Telecom equipment, tools and services in the mission, in accordance with MSF standards, policies, protocols and procedures;
- Supervising, implementing and improving data security protocols (data saving, firewall, User Access right, backup, security for equipment and software, etc.) to ensure data security, availability, and immediate operational recovery and continuity in case of emergency;
- Providing technical support and presenting MSF standards, policies, protocols and procedures to all users.
- Providing advanced technical support to logistics experts dealing with IT and Telecom systems. When needed, liaise with the Information Systems (IS) Specialist and/or HQ Technical Referent for 2nd line support, as well as with external providers, to ensure any incidents or problems that cannot be solved at his/her level are appropriately escalated;
- Providing educational support (briefing, training and support, etc.) to all users. Providing advanced educational support (briefing, training and support, etc.) to logistics experts dealing with IT and Telecom systems;
- Providing regular activity reports for the sites under his/her responsibility in accordance with MSF guidelines. Updating and archiving all user and ICT (Information and Communications Technology) related documentation due to changes in the IT and Telecom infrastructures;
- Participating in the establishment of the annual budget of the IT and Telecom families. Providing his/her technical expertise in the local purchase process;
- Planning, preparing and reporting the visits to the site(s) under his/her responsibility to ensure the preceding points;
- Performing any other task, specific to his/her area of specialty, as defined in his/her job description and according to the line manager.

Requirements:

Education:	Essential secondary education and formal technical training. Certifications in the domain would be an asset.
Experience:	Preferably 1-2 years of proven experience in IT or technical functions Desirable experience in MSF or other NGOs
Languages :	Arabic and English are essential.

Application process:

In order to apply for this position, please click on this **Link** or scan the quick code (QR) and fill in the application form In **English Language**. Please keep in mind that **applicants must use a personal Gmail Account in order to be able to complete the application form.**

Scan me!

Before submitting the application, make sure to enter all the required data and upload your CV and other required documents in the dedicated spaces. **Submitting is allowed for one time only**.
DEADLINE: Completed applications must be received by the 17th November 2026.

Due to the urgent need to fill this position, we encourage you to apply immediately, as applications will be reviewed on a rolling basis. Therefore, the vacancy may be closed before the advertised closing date if a sufficient number of candidates is received or if a suitable candidate(s) is found.