
NRC in Syria

NRC is in Syria to support people affected by forced displacement (IDPs, returnees, host community etc.) so that they can have access to timely and effective assistance, to cope with the crisis and when the crisis ends return and rebuild their lives. Since the start of its activities in mid-2016 in Syria, NRC has reached with humanitarian assistance to more than **600,000 people** particularly in the Governorates of Damascus, Aleppo, Qoneitra, Dara'a, Hama, Hassake and Rif Damascus, out of which more than 152,000 people reached in 2020 with the provision of more than 255,000 services and moving forward to reach more during 2021.

NRC will continue to apply an integrated programming approach, where Education, capacity building, Shelter/WASH, and Food Security and Livelihoods (FSL) programmes work jointly to enable displacement-affected populations to meet their basic needs, enjoy their rights, and benefit from pathways to durable solutions.

Roles and responsibilities

The purpose of this position is to work in collaboration with the Education Project Manager to lead the overall day-to-day implementation of Education activities implemented by NRC Syria. The position holder will be responsible for managing delegated NRC education staff and supporting successful delivery of project activities in areas of implementation, Syria.

1.1. Generic responsibilities:

1. Ensure compliance with NRC policies, guidelines and standards
2. Ensure compliance with Education strategy, tools, handbooks, guidelines and standards
3. Implement delegated portfolio of Education projects Day-to day (activities, budget and project documentation) as delegated from line manager in line with proposals, strategies and donor requirements, and ensure high technical quality
4. Provide regular progress reports to line manager (APM if no PM)
5. Liaise and collaborate with relevant local authorities and other key stakeholders
6. Ensure quality control measures and tools are utilised and regularly implemented and updated, including monitoring of project activities
7. Ensure capacity building of project staff and transfer key skills
8. Assess, promote and document ideas for technical improvement and further program development options
9. Ensure that projects target participants most in need, and explore and assess new and better ways to assist
10. Promote the rights of IDPs/returnees in line with the advocacy strategy

1.2. Specific responsibilities

1. Supervise and support education project teams, ensuring clear roles, strong performance management, and continuous capacity building.
2. Ensure meaningful engagement with communities and learners throughout planning, implementation, and feedback processes.

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3. Support the monitoring and evaluation, including data collection, analysis, and information management, in line with NRC's M&E frameworks.
 4. Support PMs in tracking and monitoring spending and budget utilization.
 5. Contribute to high-quality internal, donor, and inter-agency reporting, ensuring accuracy, consistency, and compliance with deadlines.
 6. Mainstream protection, gender, inclusion, and accountability in all education programming, safeguarding the dignity and rights of all beneficiaries.
 7. Coordinate closely with other Core Competencies and support integrated program approaches where relevant.
 8. Represent NRC's education programme in area-level coordination mechanisms, clusters, and peer networks, as delegated by the line manager.

Promote a culture of learning, continuous improvement, and knowledge sharing within the education team and across other departments

Our Ideal Candidate

Professional competencies

These skills, knowledge, and experience are important for effective performance.

Generic professional competencies for this position:

- Bachelor's degree in education / psychology / Social Science or relevant humanitarian degree.
- Minimum 2 years of experience from working within technical expertise area in a humanitarian/recovery context, including but not limited to the fields of Education, Children, Youth, or Child Protection.
- Experience of working in complex and volatile contexts.
- Technical Education and Emergency Response expertise.
- Documented results related to the position's responsibilities.
- Fluency in English and Arabic, both written and verbal.

Context related skills, knowledge and experience:

- Technical Education and Emergency Response expertise.
- Proven experience in implementing non-formal education
- Knowledge about own leadership skills/profile.

2. Behavioral competencies

These are personal qualities that influence how successful people are in their job. NRC's Competency Framework states 12 behavioural competencies, and the following are **essential** for this position:

- Planning and delivering results
- Working with people
- Communicating with impact and respect
- Handling insecure environments

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- Build meaningful relations
 - Act with integrity
 - Empower people
 - Deliver results

Additional Information

Contract period: Up to 31 Dec 2026, renewable based on NRC fund and performance.

Salary/benefits: According to NRC's salary scale and terms and conditions

Duty station: Raqqa

To apply for this Vacancy, please copy below link:

https://23109900.webcruiter.no/Main/Recruit/Public/5156849327?link_source_id=0