

Job Vacancy Announcement (Externally)

CLEANER

CONTEXT

Médecins Sans Frontières (MSF) is a private, non-profit international medical humanitarian organization dedicated to providing medical assistance to populations in crisis, without discrimination and regardless of race, religion, creed or political affiliation. **To support our operations across Syria, Damascus – coordination office, we are currently looking for the following position:**

Cleaner

Job Family:	Administration, Human Resources and Finance
Work place:	Damascus – Coordination office
Level:	1 (Gross monthly salary 696 USD, subject to income tax and social security deductions)
Contract of Employment:	Service agreement – six months – renewable
Employer:	MSF OCA Holland

Main Purpose

Execute, according to hygienic standards, housekeeping, cleaning and tidying up activities in order to ensure public and staff private areas are in good condition.

Accountabilities:

- Clean bedrooms, bathrooms, toilets and other rooms in MSF offices and houses.
- Do the laundry iron clothes and other housekeeping activities.
- Support the cook (washing up, cleaning the kitchen, etc.).
- Sweep and mop the floors.
- Restock supplies (toilet paper, soap, etc.) as required.
- Upon arrival, prepare hot water for tea/coffee and refill drinking water.
- Check that the toilets are well stocked with paper, and soap.
- Check that the water supply (kitchen, showers, etc.) is sufficient during water cuts.
- Keep premises properly locked (doors, windows).

MSF Section/Context Specific Accountabilities:

- Cleaning pots, pans, dishes, cups, spoons, and all kitchen utensils.
- Cleaning the stove and gas and maintaining sterilization.
- Transferring trash from offices to the garbage bin.
- Removing garbage bags from the office.
- Transport, installation and delivery of gas cylinders.
- Wipe windows, doors, and tables.
- Report any kind of issue in the guesthouses, such as lack of tools, spoiled or damaged equipment, or the presence of insects or other animals.
- Responsible for stock control of all cleaning consumable materials used for cleaning.

Requirements:

Education	Not required, literacy preferred
Experience	Previous experience is preferred
Language	Local language, basic English preferred

We are an equal opportunity employer; we do not charge a fee for any applications received. Only short-listed candidates will be contacted.

June 2026

How to apply:

Important to follow, otherwise the application will not be considered.

- No later than: **29 June 2026, 5:00 PM.**
- If any of the required documents are missing, the application will not be considered.
- if any information provided in the Link Form questionnaire does not correspond with the details in your CV, your application will be rejected.
- Apply by filling in **the required information** and attaching your **updated CV** for the position at the link below:

<https://forms.office.com/e/4Hd8uJ8PQU?origin=lprLink>



- MSF-OCA colleagues from North East Syria are highly encouraged to apply.
- Successful candidates from NES will keep their loyalty and seniority unless they have received the severance paid out due to redundancy.