

JOB VACANCY ANNOUNCEMENT- MSF OCB

Job Title	NURSING TEAM SUPERVISOR
Employer	Médecins Sans Frontières - Belgium
Duty Station	DAMASCUS
Deadline for applications	14th April 2026
Contract status	Service Agreement for 6 months, Possibility of Renewal
Type of contract	Full time
Start Date	As soon as possible

Introduction about MSF:

Médecins Sans Frontières (MSF) / أطباء بل حدود is an international, independent, medical humanitarian organization that delivers emergency aid to people in 70 countries who are affected by armed conflict, epidemics, natural disasters and exclusion from healthcare. MSF offers assistance to people based on need, irrespective of race, religion, gender or political affiliation and our actions are guided by medical ethics and the principles of neutrality and impartiality.

We offer basic healthcare, perform surgery, fight epidemics, rehabilitate and run hospitals and clinics, carry out vaccination campaigns, operate nutrition centers, and provide mental healthcare. Our activities include the treatment of injuries and disease, maternal care and the provision of humanitarian aid. Where necessary, we set up sanitation systems, supply safe drinking water, and distribute relief to assist survival.

Check the links:

[Médecins Sans Frontières أطباء بل حدود](#)

[Médecins Sans Frontières T-shirt م - قف أطباء بل حدود](#)

Main Objective of the position:

Plan, organize, and evaluate the activities concerning nursing and the team associated, according to MSF values, policies and protocols and universal health standards, in order to warrant the quality and continuity of the health care and the development of the plan of action.



Accountabilities:

- Carry out the functions and tasks associated to nursing i.e. perform as a nurse whenever required or needed, to optimize the resources, contributing with his/her knowledge and experience.
- Implement all the protocols and hygiene procedures and supervise his/her team follow the same standards, in order to warrant the quality of the care and service in his/her speciality.
- Organize and coordinate the activities of his/her team (week's schedule, annual leave, absences, etc.), evaluate their performance and define and ensure the needs for training of staff, to ensure the coverage of the human resources needs and maintain high standards of quality.
- In collaboration with pharma supervisor, facilitate pharmacy and medical equipment management (drugs orders, follow-up of the stock, storage conditions, inventories, follow-up of expired drugs and their destruction, drugs consumption, etc), in his or her department, to satisfy the needs of material with efficiency and effectiveness.
- Ensure all staff using medical devices are qualified and trained, cleaning and minor maintenance tasks are performed according to the protocols; and device malfunction is reported to the project biomedical service.
- Perform and/or coordinate administrative tasks and data collection activities (including patient files, forms, referrals, and statistics), and prepare regular reports to ensure accurate, up to date information on project activities, outputs, and outcomes, supporting effective decision making.
- Give feedback/ reports to medical focal point.

MSF Section/Context Specific Accountabilities:

- Overall responsible in coordinating daily activities of the mobile clinic team assigned to different areas of Rural Damascus
- Responsible for supervising the mobile clinic team in terms of adhering to MSF guidelines and protocols, as they provide medical services to the beneficiaries.
- Collaborate with relevant supervisors within project to assist in the implementation and follow-up of the horizontal integration of transversal activities – Environmental Health, MHPSS, Health promotion, IPC, SRH, EPI, Nutrition and data management in the mobile clinic activities.
- Responsible for staff roster of the mobile clinic teams
- Coordinates with the project pharma responsible on medical stock management in the mobile clinics, ensuring good pharma practices are in place.
- Coordinates with the Nursing Activity Manager and the Project medical Referent the overall implementation of mobile clinic activities of the team, giving feedback and ensuring timeline and updates are observed, accordingly.
- Ensures implementation of medical data management and other quantitative indicators for the mobile clinic activities
- With the logistics team, coordinate the planning of movement, the venue, and other logistical needs of the mobile clinic activities.
- Conducts regular meetings with the mobile clinic teams to ensure feedback mechanisms are in place for the staff.
- Coordinated with all relevant managers and supervisors within project in the assessment, initiation, and implementation of all essential medical activities in the co-management PHCC structures.
- Supervise the PHCC incentivised team and ensure they are delivering medical care adhering to MSF standards, facilitate assessments to monitor and track quality and implement action plans to improve.
- Regularly assess and evaluate capacity and actively contribute to the creation of capacity building plans and training to improve knowledge within mobile clinic teams and PHCC.



Requirements:

Education

- **Essential**, Nursing Diploma.

Experience

- **Essential 2 years'** clinical and supervisory working experience. Desirable MSF or other INGO experience
- Team management, program implementation and qualitative methodology experience is highly desirable.

Languages

Mission language "**English** and local language (**Arabic**) **essential**

Knowledge

Essential computer literacy (word, excel and internet)

Competencies

- Results and Quality Orientation • Team management skills • Organizational skills • Stress Management • Reporting skills • Strategic / analytical skills are desirable.

Application process:

To apply for this position, please submit your application in English through the following email address:

msfocb-syria-jobs@msf.org.

Write the Subject Line **NURSING TEAM SUPERVISOR**, Damascus

Please submit your CV in English, together with a motivation letter and all relevant work and education certificates. **Without supporting documents, the application will be not accepted.**

DEADLINE FOR SUBMITTING THE APPLICATION: 14th APRIL 2026.

We are an equal opportunity employer; we do not charge a fee for any applications received.