



مؤسسة الأغا خان
AGA KHAN FOUNDATION

JOB OPPORTUNITY

The Aga Khan Development Network (AKDN) is a group of development agencies with mandates that include the environment, health, education, architecture, culture, microfinance, rural development, disaster reduction, and the promotion of private-sector enterprise and the revitalization of historic cities. AKDN agencies conduct their programmes without regard to faith, origin, or gender.

The Aga Khan Foundation in Syria seeks to employ a Term-Based **Social Mobilizer** for its office in Aleppo.

JOB SUMMARY:

The Social Mobilizer supports the implementation of project activities to strengthen community engagement and development. Key responsibilities include assisting with the Annual Work Plan, supporting COSs community participation, collecting and documenting field information, and contributing to monitoring and evaluation activities. The incumbent will report directly to the Area Manager.

ROLES AND RESPONSIBILITIES:

- Assist in implementing the project Annual Work Plan (AWP). This includes supporting the collection of field information in the target areas, facilitating Participatory Rural Appraisal (PRA) activities and processes, and sharing community feedback to contribute to the planning of project interventions.
- Support CBOs, community groups, and local CSOs in the implementation of Community Models by observing their progress, assisting with field activities facilitating community and partner engagement, ensuring that all activities are implemented in accordance with AKF and donor policies, procedures and requirements.
- Support target communities in forming Community-Based Organizations (CBOs) and community groups by observing their progress, noting any needs or challenges, and reporting feedback to the Community Development Officer.
- Support the Community Development Officer in engaging with CBOs, community groups, and local Civil Society Organizations (CSOs) by facilitating meetings, sharing information about project activities, and encouraging active participation of community members in project initiatives.
- Support the project team and project experts and consultants to conduct all studies and research in the project target areas.
- Support the training needs assessment process for community groups and partner CSOs by helping collect information on community training needs, assisting in arranging and coordinating capacity building activities, and observing training sessions to share feedback with the Community Development Officer.
- Assist in M&E activities in coordination with the Community Development Officer and MERL Officer by collecting data, conducting surveys and assessments.
- Collect and document field information, including community feedback, success stories, case studies, lessons learned, and best practices, to support project learning and communication.
- Support the implementation of community-based initiatives including the daily implementation that meet AKF's small grants policy and procedures.
- Provide field-level information to support monthly/quarterly reporting processes.

QUALIFICATIONS AND REQUIREMENTS

- The applicant must have a university degree in Agriculture, Economics, Social Development or other related fields.
- One year of prior experience in community mobilization and participatory community development with international and/or local NGOs.
- Knowledge and understanding of gender equality principles and integration in project design, planning, budgeting, implementation, monitoring, and evaluation.
- Diplomacy skills in networking with partners, authorities, and communities.
- Ability to travel and work in other governorates.
- Good communication and problem-solving skills.
- Good command of English and Computer skills.

Safeguarding Commitments:

AKF is committed to maintaining the highest standard of ethical behaviour among its staff, representatives, and partners to make sure of do no harm of the beneficiaries and whom dealing with. In line with this commitment; the incumbent to this position must adhere to the AKF Code of Conduct and the relevant Safeguarding policies.

Interested male and female applicants are required to apply exclusively via this [link](#)

Please note that applications submitted through any other platforms will be excluded directly.

Deadline for application submission is Monday, March 30th 2026.

Only shortlisted candidates will be contacted

